



EMBASSY
PROPERTY MANAGEMENT

RENTAL APPLICATION

Name				
Home #		Work #		Cell #
Property to rent				
Application date		Date you want rent to begin		

To apply, the following is required:

- Each person, 18 years of age and over, must fill out a complete Embassy Property Management application.
- Embassy Property Management supports Fair Housing Laws and is an Equal Opportunity Employer.
- Applicants must have current identification in the form of driver's license, state ID, military ID, or passport.
- Note: properties cannot be held for long periods of time
- Applicant is required to fill out both pages and sign the second page.
- A \$40.00 application fee in cashier's check, money order, or cash must accompany this application
- An application/processing fee is required to process applications, no exceptions
- Applicants must list all intended residents below.
- Embassy Property Management requires listing of all animals/pets of any size, kind, or type. If you have an animal/pet, contact Embassy Property Management to find out if this property can have animals/pets.
- If the owner allows animals/pets in the property, there is an increase in the security deposit of \$250 per pet/animal.
- Disclose vehicles of any size, kind, or type. Each property has vehicle limitations; inquire at Embassy Property Management.
- Embassy Property Management generally processes applications in 3-5 business days, but applications can take longer if more information is required from the applicant or there is difficulty obtaining a reference for the applicant.
- Embassy Property Management and/or the owner must approve all pets, and if the owner allows a pet, an increase to the deposit is required for each pet.
- An increase in deposit, determined by the owner of the property, is required for animals, whether they are considered an "inside or outside" animal by the applicant. To find out what pets are acceptable for the property desired, inquire at the Embassy Property Management office.
- Disclose all water-filled furniture. Applicant must obtain an insurance policy for water-filled furniture, within ten (10) business days.

If Embassy Property Management approves applicant:

- If approved, to hold a property and refuse other applicants, Embassy Property Management requires the first month's rent and security deposit paid in certified funds and the rental agreement signed.
- All persons 18 and over must sign the rental agreement, and supply a current ID at time of signature. A signature is required of any approved cosigner as well.
- If Embassy Property Management approves the applicant and the applicant defaults on the requirements of renting a property, Embassy Property Management reserves the right to deny this application.
- If approved, the applicant must complete a walk through inspection prior to occupancy.

If Embassy Property Management denies the applicant:

- Embassy Property Management will notify applicants of denial as soon as practical.

List names (first and last) and ages of all prospective tenants, INCLUDING YOU

Name	Age	Name	Age	Name	Age

To complete application, please turn to the page 2
Incomplete and/or unsigned applications will NOT be processed

RENTAL APPLICATION, PAGE 2

THE FOLLOWING INFORMATION ON THIS PAGE IS REQUIRED IN ORDER TO PROCESS THE APPLICATION					
Full name			Other last names		
Home phone			Nicknames		
Work phone		Cell phone	Social Sec. #		
Birth date			Driver's license #		
Please answer all of the following questions					
List all pets and types of pets:			Do the pets have current vaccinations? (yes) (no)		
List type and breed for all pets:					
Will you have water-filled furniture?	(yes)(no)	If so, specify			
Have you ever declared bankruptcy?		If so, when, why			
Do you have a previous eviction?		If so, when, why			
Have you ever refused to pay rent?		If so, when, why			
Ownership or Landlord History					
Current address			Previous address		
Current city			Previous city		
Current state			Previous state		
Current zip			Previous zip		
Rent or own?		How long?		Rent or own?	# Years
Landlord name			Landlord name		
Landlord telephone #			Landlord telephone #		
Reason for leaving			Reason for leaving		
Income: (supply documentation for all income)					
Current employer	(if a new employer, submit a letter of employment from the company with details)				
Employer name			Supervisor name		
Employer work #			# of years employed		
Human resources #			Position		F/T or P/T
Work address			Salary per month	\$	
Other Income			Amount	\$	
Other Income			Amount	\$	
Previous Employer	(Employers older than five years do not need to be supplied)				
Previous employer			Supervisor name		
Employer Wk. Ph			# of years employed		
Human resources #			Position		F/T or P/T
Work address			Salary per month	\$	
Other income					
Income source			Total monthly income	\$	
Income source			Total monthly income	\$	
Income source			Total monthly income	\$	
Vehicle information (list ownership of cars, trucks, vans, trailers, boats, RV's, motorcycles, motor bikes, etc.)					
# of Vehicles			Make and license #		
Make and license #			Make and license #		

I, the **UNDERSIGNED APPLICANT**, affirm that the information contained in this two-page application is true and correct, and I authorize Embassy Property Management, to verify all information contained in this application. Misstatements, either false or incorrect are reason for denial of occupancy. I also understand that if I rent from Embassy Property Management, and I fail to fulfill my obligations, Embassy Property Management can submit a negative credit report reflecting my rental history to a credit-reporting agency. I understand this application is the property of Embassy Property Management.

APPLICANT SIGNATURE	DATE:
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Submit application to **Embassy Property Management** Phone: 602.274.4000
 4013 E. Broadway Suite A-5 Fax: 602.393.9253
 Phoenix, AZ 85040 Email: info@embassypm.com